



Procedure for issuing entry permits - Temporary Procedure

1. General

Entry of Palestinian into the State of Israel requires permit issued by the district DCO at Judea & Samaria and Gaza, subject to the procedures and permissions in force.

2. Purpose

Defining obliging principles regarding the procedures of issuing entry permits to Israel.

3. Method

- a. Applications for the the issuance of permits to Israel are received by the **Palestinian Liaison Representatives** or by Palestinians **residents** at the reception windows (Judea & Samaria only).
- b. In addition, there are additional channels with an emphasis on unusual requests normally addressed through COGAT war room, Public Appeals Commissioner and Humanitarian Center (headquarters and regions).
- c. Permit applications are handled by DCOs' liaison officers in Judea & Samaria, ICA headquarters in Judea & Samaria, and Gaza District Coordination Office.
- d. Applications for which their approval exceeds authorization status, will be transferred to the approval of DCO's Commander /District's Head of Operations Department / District Commander / COGAT. The approving entity will be determined based on the authorization status which is updated from time to time.

4. Issuing permits for Palestinians with Prevention

- a. Issuance of a permit to Palestinians, concerning whom ISA / Israel Police / Operations Department entered a Prevention entry, requires specific approval of the preventing entity, before issuing the permit.
- b. Occasionally a security analysis is required also for residents without a Prevention. Request for security analysis will be



transferred to the relevant entity with full details including telephone number.

- c. The area's commander / head of the Civil Administration is authorized to approve entry permit to a Palestinian resident with Prevention, after receiving a paraphrase from the preventing entity and subject to strict considerations of urgency, and in the most urgent humanitarian cases.

5. Issuing permits including vehicles

- a. Since the outbreak of the events of the Second Intifada, the entry of Palestinian vehicles to Israel was completely prohibited. Movement of Palestinian VIPs with vehicles requires exceptional approval in level of Matkal / State.

6. Issuing permits including night stay

- a. Permits to enter Israel including night stay will be issued only to goals defined and approved within the Authorization Status (with emphasis on employment in Israel and subject to employer's liability). The location of the Palestinian's night stay is according to the destination of the permit.

7. Issuing permits to Ben Gurion Airport

- a. In general, the policy of issuing permits to Ben Gurion Airport, is reduced to a minimum and only in exceptional humanitarian cases. Authorization of Palestinian departure in non-humanitarian cases is under the authority of COGAT authority / district commanders / head of section in Operations department/ according to updated authorizations.

8. Issuing permits for visitors

- a. Foreigners residing in Judea and Samaria based on visitor permits are required to hold a permit during their stay in the State of Israel. Visitor permit issuance will be given only when the permit is required for urgent medical treatment which is unavailable in the West Bank and Gaza, or for the visitor departure from the area, via Ben Gurion Airport and other permits under COGAT approval.
- b. Visitor entry into Israel will be done based on one-day permits only.



- c. Approval of entry permits for foreigner visitors is under COGAT authority only.

9. Permits System

- a. The Permit System is updated with criteria, quotas and approval authority, in accordance with the authorization status
- b. The System does not allow exceeding the defined permits rules, so if permit issuance by a certain entity is not possible, the nature of the application in relation to the approved authorizations has to be examined.
- c. Make sure to enter as accurate and reliable details as possible in the permits system, which is also used to generate reports and answer specific queries.

10. Highlights:

- a. Make sure that the issuance of the permit shall be in accordance with the authorization status which is updated from time to time.
- b. Permit applications will be filed and recorded in a logical manner for the purpose of preserving historical recovery ability of the application. Cancelled permits will also be recorded (including cancellation reason).
- c. This procedure is not intended to replace specific procedures for issuing permits such as: issuance of operative permits, issuance of permits to visit prisoners, threatened, etc., which require attention to detail and additional emphasis.